



The Rheinische Friedrich-Wilhelms-Universität Bonn is an international research university that offers a wide range of degree programs. With 200 years of history, about 38,000 students, over 6.000 employees, and an excellent domestic and international reputation, Bonn University is among Germany's leading universities.

Starting as early December 3, 2018, the Institute for Food and Resource Economics (ILR) of the Agricultural Faculty seeks applications for an

Study Program Manager

(50% of [TVL 13](#))

for the international master program on “Agricultural, Food and Environmental Policy Analysis (AFEPA)” which is co-funded by ERASMUS+. This program is jointly offered with the main partners Université catholique de Louvain (UCL) in Louvain-la-Neuve, Belgium, the Università Cattolica del Sacro Cuore (UCSC) in Milano, Italy, and the Swedish University of Agricultural Sciences (SLU) in Uppsala, Sweden. Other academic and non-academic associated partners complete the consortium. Please see www.afepa.eu for further information.

The contract is first limited to three years. The successful candidate will support the administration and coordination in the implementation of the following program elements and activities:

- Student application and selection process
- Student placement, mobility, mentoring and support
- Consortium and other agreements between partners
- Management and Advisory Board meetings
- Summer school / field trips
- Promotional activities
- Alumni network

- Maintenance of databases
- Writing of reports to the funding organisations
- internal and external evaluations and drafting evaluation reports
- updating regularly the AFEPA web site and other means of communication

The candidate should

- have a master or equivalent degree, ideally in agricultural economics or a neighboring discipline
- enjoy communication with students and have an open and empathic personality
- ideally have experience with international study programs or experienced international mobility during her/his own studies or
- have already administrative experience with international study programs
- be fluent in spoken and written English, other languages are a plus

The successful applicant will be associated with the group “Economic and Agricultural Policy” and will work closely with the general study program coordinator of the Institute.

The 50% TVL 13 position comes with an annual salary of about 23,000 euros per before taxes and includes social security benefits.

Applicants are asked to submit:

1. a motivation letter
2. curriculum vitae potentially with references to scientific publications
3. a copy of the MA / Diploma certificate
4. the name and contact information of two referees (position, professional address and e-mail).

The University of Bonn is committed to diversity and equal opportunity. It is certified as a family-friendly university. It aims to increase the proportion of women in areas where women are under-represented and to promote their careers in particular. It therefore urges women with relevant qualifications to apply. Applications will be handled in accordance with the *Landesgleichstellungsgesetz* (State Equality Act). Applications from suitable individuals with a certified serious disability and those of

equal status are particularly welcome.

If you are interested in this position, please send your complete application documents by October 31, 2018 to Kristin Nitsche via email (agpo@ilr.uni-bonn.de) with the subject code "AFEPA study program manager". Before sending your application, please combine and convert all of your documents into one PDF file. For further information about the position, please contact Dr. Manuela Meraner (manuela.meraner@ilr.uni-bonn.de)